



# PRAGJYOTISH COLLEGE

Sl.No.

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## Requisition Slip

*for*

**Office or Dept. Stationery/Lab. Items or Equipment/Construction Materials**

Requisitioned By (Name & Signature) : .....

Designation : ..... Department : .....

Date : .....

Sl. No.	ITEMS	Qty. required

**Forwarded to purchase committee for necessary action.**

Signature : .....

DDO/Principal

Date: .....

Signature : .....

HOD/Office Superintendent

Date:.....