

ACTION PLAN (AQAR CRITERION II)

The Sub-committee of Criterion II proposes the following action plan against the criteria points:

Criterion Points	Related	Action Plan
2.2.1, 2.6.1, 2.6.2, 2.7.1	IQAC	1. Teachers training programme/ workshop on identification and distinction of slow and advanced learner.
		2. Specific guidelines to be proposed for the department to provide special attention to slow learners like tutorial and extra classes etc.
		3. Teachers training for the evaluation of attainment of Programme & Course outcome
		4. Student orientation programme may be conducted by the department at the beginning of the programme
2.1.1, 2.1.2, 2.6.3, 2.2.2, 2.4.1, 2.4.2, 2.4.3	OFFICE	1. Training to the office staff for database management system with special emphasis on data storage in cloud.
		2. Data to be provided after each enrolment year to the IQAC for various records
		3. Criteria wise proper cataloging of data along with passed result data (department wise) to be provided after each final session.
2.3.1, 2.3.2, 2.3.3, 2.5.1	DEPARTMENT	Departments are encouraged to follow various activities:
		1. For experiential learning such as project and field work, visit to experiential research institutes, participation in research conclave, hands on training in various scientific instruments and various software packages.
		2. For participative learning such as seminar/ workshop/ conferences, soft skill development like critical thinking, decision making, problem solving etc. programme may be done.
		3. For problem solving methodologies such as group discussion, brain storming sessions on relevant topics, practical training on application of various software packages etc. may be applied.
		4. Training programme on usage of ICT tools through resource person (preferably college faculty) through inter-departmental participation.

		5. All teachers to be encouraged to use ICT tools more frequently in teaching process.
		6. Effective mentor-mentee activities by regular involvement of teachers with proper allotment of slot in a quarterly basis.
		7. Mentor-mentee activities may include both academic and non-academic consultation.
		8. Remedial measures to be undertaken for improvement of student performance e.g. 9. Re-examination etc.
		10. Internal assessment to be done in written as well as in other forms such as student seminar presentation, 11. MCQs, surprise test, home assignments etc.