

Circular 21

In view of the upcoming NAAC PTV, there will be trial run/ mock presentation of all departmental PPT presentations as per the schedule given below.

All departments must provide their respective PPT presentations to IQAC latest by **27.01.2021 (Wednesday)** for copying in the IQAC computer.

Guidelines for PPT presentations are given at the end of this circular.

TIME SLOTS	28.01.2021 (Thursday)	29.01.2021 (Friday)
10.00 – 10.30	ASSAMESE	PHILOSOPHY
10.30 – 11.00	ANTHROPOLOGY	PHYSICS
11.00 – 11.30	BENGALI	POLITICAL SCIENCE
11.30 – 12.00	BOTANY	SANSKRIT
12.00 – 12.30	CHEMISTRY	STATISTICS
12.30 – 01.00	ECONOMICS	ZOOLOGY
01.00 – 01.30	EDUCATION	BODO
01.30 – 02.00	ENGLISH	BUSINESS ADMINISTRATION
LUNCH BREAK	LUNCH BREAK	LUNCH BREAK
03.00 – 03.30	GEOGRAPHY	COMMERCE
03.30 – 04.00	GEOLOGY	COMPUTER SCIENCE
04.00 – 04.30	HINDI	FINE ARTS
04.30 – 05.00	HISTORY	PERFORMING ARTS
05.00 – 05.30	MATHEMATICS	TOURISM MANAGEMENT

Venue for all presentations:
IQAC Office



(Dr. Manjit Kumar Mazumdar)
Coordinator, IQAC

Dated: 12.01.2021

GUIDELINES FOR PPT PRESENTATIONS:

Time allocated for completion of presentation:
5 minutes

SLIDE NO.	CONTENTS
1	<ul style="list-style-type: none">• DEPARTMENT NAME• PHOTO
2	<ul style="list-style-type: none">• YEAR OF ESTABLISHMENT• FACULTY STRENGTH• HIGHLIGHTS OF INFRASTRUCTURE (e.g. SMART CLASSROOMS, ICT-ENABLED CLASSROOMS, DEPARTMENTAL LIBRARY, LABS, NOTABLE EQUIPMENTS)
3	<ul style="list-style-type: none">• STUDENT ENROLMENT FOR THE PERIOD 2014-2020 (BAR DIAGRAM/ PIE CHART DIAGRAM: Caste-wise/ Gender-wise)• TERM-END RESULTS FOR THE PERIOD 2014-2020 (BAR DIAGRAM/ PIE CHART DIAGRAM)
4	<ul style="list-style-type: none">• PROMINENT ACTIVITIES/ ACHIEVEMENTS WITH PHOTOS FOR THE PERIOD JULY 2014 – JANUARY 2021
5	<ul style="list-style-type: none">• PROMINENT ACTIVITIES/ ACHIEVEMENTS WITH PHOTOS FOR THE PERIOD JULY 2014 – JANUARY 2021
6	<ul style="list-style-type: none">• FUTURE ACTION PLAN

Dated: 12.01.2021


(Dr. Manjit Kumar Mazumdar)
Coordinator, IQAC