

## Circular 17

In view of the upcoming NAAC PTV, the following meetings has been scheduled with the various Teams, that were constituted vide Circular No. 3, dated 07.11.2020.

All members of respective Teams are requested to be present in the scheduled meetings on time without fail.

Sl.	Team No.	Team Name	Date of Meeting	Time
1	2	MAIN GATE/ AUDITORIUM (HALL & STAGE) ARRANGEMENTS	18.01.21 (Monday)	11.00-12.00
2	3	GUARD OF HONOUR AND DISCIPLINARY ARRANGEMENTS	18.01.21 (Monday)	12.00-01.00
3	15	PEER TEAM RECEPTION	18.01.21 (Monday)	01.00-02.00
4	1	ACCOMODATION, TRANSPORTATION AND SIGHT-SEEING FOR PEER TEAM	19.01.21 (Tuesday)	11.00-12.00
5	5	FOOD AND REFRESHMENTS	19.01.21 (Tuesday)	12.00-01.00
6	9	LUNCHEON MEETING	19.01.21 (Tuesday)	01.00-02.00
7	6	PEER TEAM MEETING WITH STUDENTS	20.01.21 (Wednesday)	11.00-12.00
8	7	PEER TEAM MEETING WITH GUARDIANS	20.01.21 (Wednesday)	12.00-01.00
9	14	EVENT COVERAGE	20.01.21 (Wednesday)	01.00-02.00

**Venue for all meetings: IQAC Office**



(Dr. Manjit Kumar Mazumdar)  
Coordinator, IQAC

Dated: 03.01.2021