

Circular 2
IQAC MEETING

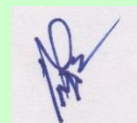
The following meeting is convened to discuss certain urgent matters in view of the upcoming NAAC Peer Team Visit. All esteemed members are requested kindly to attend the meeting on time without fail.

Meeting with: **IQAC CORE COMMITTEE**

Date: **07.11.2020 (Saturday)** Time: **1.15 p.m.** Venue: **IQAC Office**

Points of Discussion:

1. Finalization of NAAC Preparation Sub-Committees (to complete tasks before PTV)
2. Finalization of Teams (to coordinate & monitor tasks during PTV)
3. Any other matter
 - Adoption of IQAC Logo
 - Allocation of responsibilities to IQAC members to monitor the pre-NAAC PTV works
 - Printing of Table Calendar 2021
 - Printing of Executive Diary 2021



(Dr. Manjit Kumar Mazumdar)
Coordinator, IQAC

Dated: 06.11.2020