



QUARTERLY PROFILE OF TEACHING STAFF

Please do not change the format of this document

Fields with unavailable data, must be indicated with N/A

1. BASIC INFORMATION									
1	ASSESSMENT YEAR	2022-23							
2	QUARTER (PERIOD)	I(01.05.2022 – 31.07.2022)							
3	NAME OF INCUMBENT	Dr Nandini Moral Sarma							
4	EMPLOYEE ID NO.	102							
5	DESIGNATION	Associate Professor							
6	DEPARTMENT	History							
7	DATE OF BIRTH (DD-MM-YYYY)	09	09	1967					
8	PRIMARY MOBILE NO. (WITH WHATSAPP)	8638587298							
9	SECONDARY MOBILE NO.	9864100602							
10	E-MAIL (OFFICIAL)	nandini@pragjyotishcollege.ac.in							
11	E-MAIL (PERSONAL)								
12	PRESENT RESIDENTIAL ADDRESS	House no 21 Mahendra Lal Barua Path, Silpukhuri, Guwahati- 781003							
13	PERMANENT ADDRESS (if different from Sl. 12)	House no 21 Mahendra Lal Barua Path, Silpukhuri, Guwahati- 781003							

2. COURSES COVERED IN DIFFERENT PROGRAMS DURING THE QUARTER				
Program (M.A., B.A.)	Sem/Year (I Sem, I Year)	Course No. (e.g.HC-AS- 1016)	covered	No. of classes (1 hour duration)
B.A	2 nd SEMESTER Hons.	HIS-HC-2016	UNIT 3,4	19
B.A	2 nd SEMESTER GENERIC	HIS-HG-2016	UNIT 5	10
B.A	4 th SEMESTER HONS.	HIS-HC	UNIT 1 UNIT 3	19
B.A	4 TH SEMESTER GENERIC.	HIS-HG-4016	UNIT 2	7
B.A	6 TH SEMESTER HONS.	HIS-HC-6016	UNIT 3,4,5	20
				TOTAL CLASSES
				75
No. of classes in ICT-mode:			No. of classes in non-ICT mode: nil	

3.EXTENSION AND OUTREACH ACTIVITIES UNDERTAKEN DURING THE QUARTER				
Title of Activity Organized	Primary Organizing Unit	Collaborating Unit (if any)	Dates (From-To)	No. of Participants
NA	NA	NA	NA	NA
Invited as one of the panellist for the post of Assistant Professor at Handique College Guwahati			28.05.2022	
Invited as one of the panellist for Departmental Promotion Committee in D.K college, Mirza			30.05.2022	
Title of Activity Organized	Supporting photographs			

4. STUDENT RELATED ACTIVITIES DURING THE QUARTER (Details within 100 words)	
Bridge Courses	NA
Programs for Slow and Advanced Learners	NA
Experiential Learning	NA
Participative Learning	NA
Problem Solving Methodologies	NA
RemedialClasses	NA
TutorialClasses	NA
Field Studies/Works	NA
Extension/Outreach/ Community welfare activities	NA
InstitutionalVisits	NA
Student ExchangePrograms	YES
Student InternshipPrograms	NA
On-the-JobTrainings	NA
Teacher ExchangePrograms	<ol style="list-style-type: none"> 1. Dr Amarjyoti Saikia IIT Guwahati HSS. Dept 25/06/2022 took online classes from 6pm to 8 pm. 2. Dr Pradyumna Sharma on 11.05.2022 of Nalbari College had delivered a speech on Oral History
StudentSeminars	NA
HomeAssignments	2 ND ,4 TH and 6 th semester
ProjectWorks	YES, Guided the Project work of 4 th semester students for SEC paper
Add-OnPrograms	NA
LibraryUsage	Yes, Students have been encouraged to use the library.
Discussion of evaluated answer- scripts	Yes, Regular discussion with the student are held after scripts are evaluated.
Student career counselling	NA
Training on soft skills	NA
Training on communicative skills	NA
Conduct of debates	NA
Conduct of extempore speech	NA
Group Discussions	YES

Mentor-Mentee activities	
Others	External Evaluator for Gunotsav 2022 dated 24.05.2022, 26.05.2022, 03.06.2022

5. ANY OTHER WORKS PERTAINING TO THE OVERALL DEVELOPMENT OF THE COLLEGE DURING THE QUARTER (Details within 100 words)

Participation in CCS meetings of affiliating University	NA
Design and Development of Curriculum for Add-On/Certificate/ Diploma Programs	NA
Involvement with examination works, e.g. setting of question papers, conduct of exams, invigilation duties, evaluation works, moderation works, scrutiny works, etc.	Involved with College Examination Work-Evaluation Work.
Involvement with the review exercise of teaching-learning, structures and methodologies of operations, learning outcomes of the institution	NA
Involvement with green campus initiatives	Yes, Orchid plantation in college campus on 06.06.2022
Involvement with audit exercises	NA
Involvement with sensitization programs on Constitutional obligations (values, rights, duties and responsibilities) of citizens	NA
Involvement with celebration and organization of national/international commemorative days, events and festivals	NA
Contribution towards development of collaborations, linkages and signing of MoUs with different organizations; Activities conducted under MoUs	NA
Involvement with college admission process	Currently serving as the Convenor of Arts stream for admission purpose for the session 2022-2023
Involvement with student union election	Served in the advisory committee of the Student Union Election
Involvement with In-House bodies	Member of College Vigilance Committee, Member of College Purchase Committee as Convenor of Beautification Committee, Advisory member of Saraswati Puja Committee, Convenor of NAAC AQAR Sub-Committee(i)
Involvement with sports/games activities	NA
Involvement with cultural activities	NA
Others	NA

6. ACADEMIC WORKS DURING THE QUARTER

A. RESEARCH PROJECTS

Type of Project (Major/Minor/ Interdisciplinary/ Industry-sponsored/ University or College sponsored/ Student Research/ International/Others)	Funding Agency	Date of Sanction	Amount Sanctioned	Amount received during the period
	NA	NA	NA	NA

B. RESEARCH ARTICLES

Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	UGC-CARE listed (Yes/ No)	Impact Factor (if any)	Citation Index (if any)	h-index (if any)	Category of Publication (Journal/ Book/ Edited Volume/ Chapter in Edited Volume/ Conference Proceeding)

C. OTHER PUBLICATION WORKS

Title of Publication	Name of Volume	Category of Publication (Book/ Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)

D. ACADEMIC EVENTS/ MEETS ATTENDED			
Title of Meet	Category (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP,etc.	Name (s) of Organizer	Dates (From – To)
Attended a one day workshop on “Implementation of College Perspective Plan”	Workshop	IQAC Pragjyotish College	05.07.2022

E. ACADEMIC EVENTS/MEETS ORGANIZED					
Title(s) of Event Organized	Type (Seminar/ Conference/ Webinar/ Workshop/ Training Program)	Dates (From– To)	Collaborating Unit (if any)	Category (International/ National/ Regional/ Local/ Institutional)	No. of Participants
Historical Symposium Oral History an introduction		11/5/2022		Institutional 84	

I hereby declare that the facts and figures mentioned in this format as above, are correct, authentic and true to my knowledge and belief.

I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my superior authority as per established procedural norms.

Dr. Nandini Sarma

(Digital Signature of the Incumbent)

1. Rows may be added in tables given in **Sections 2, 3, 6A-E** (if required)

2. This form should be submitted as E-mail attachment (as **pdf** copy) to the following E-mail ID:
coordinatoriqac@pragjyotishcollege.ac.in