

ANNUAL QUALITY ASSURANCE REPORT

(2013-14)

SUBMITTED TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(NAAC)**

BANGALORE -560072

ON

29-12-2018



SUBMITTED BY

INTERNAL QUALITY ASSURANCE CELL

PRAGJYOTISH COLLEGE

PO: BHARALUMUKH, GUWAHATI

DIST: KAMRUP (M) ASSAM, PIN: 781009

Email: iqac15pragcollege@gmail.com

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Period: 01.07.2013 – 30.06.2014

Part – A

Data of the Institution

1. Name of the Institution: **PRAGJYOTISH COLLEGE**
- Name of the Head of the institution : **Jayashree Devi**
(July 1, 2013-February 28, 2014)
Haladhar Talukdar
(March 1, 2014-June 30, 2014)
 - Designation: **Principal (i/c)**
 - Does the institution function from own campus: **Yes**
 - Phone no./Alternate phone no.: **0361-2544531**
 - Mobile no.: **9864133338 ; 9435544524**
 - Registered e-mail: **pragcollege@yahoo.co.in**
 - Alternate e-mail : **iqac15pragcollege@gmail.com**
 - Address : **J. P. Agarwala Road, Santipur**
Bharalumukh
 - City/Town : **Guwahati**
 - State/UT : **Assam**
 - Pin Code : **781 009**
2. Institutional status:
- Affiliated / Constituent: **Affiliated**
 - Type of Institution: Co-education/Men/Women: **Co-education**
 - Location : Rural/Semi-urban/Urban: **Urban**
 - Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing
(please specify): **UGC 2 (f) and 12 (B)**

- Name of the Affiliating University: **Gauhati University**
- Name of the IQAC Co-ordinator : **Dr. Ranjita Deka**
(July 1, 2013 – May 12, 2014)
Dr. Jyotirmoy Sengupta
(May 13, 2014- June 30, 2014)
- Phone no. : **9864065585 ; 8638850289**
Alternate phone no.:
- Mobile: **8135846535 ; 9435409853**
- IQAC e-mail address: **iqac15pragcollege@gmail.com**
- Alternate Email address: **pragcollege@yahoo.co.in**

3. Website address: **www.pragjyotishcollege.org.in**
 Web-link of the AQAR: (Previous Academic Year):
http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/AQAR-2012-2013_89.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

If yes, whether it is uploaded in the Institutional website: **Yes**

Weblink:**http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/AC_2013-14_80.pdf**

5. Accreditation Details:

| Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|-----------------|----------|-------------|-----------------------|--|
| 1 st | B | 73 | 2004 | from: 08.01.2004 to: 07.01.2009 |
| 2 nd | B | 2.61 | 2010 | from: 08.01.2011 to: 07.01.2016 |

6. Date of Establishment of IQAC (DD/MM/YYYY): **06.04.2002**

7. Internal Quality Assurance System:

| 7.1 Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-------------------|--------------------------------------|
| Item/title of the quality initiative by IQAC | Date & duration | Number of participants/beneficiaries |
| Awareness Camp on Breast Cancer | 21/10/2013 | 59 |
| Briefing session on witnessing Akshya Patra | 20/05/2014 | 26 |

| | | |
|--|------------|----|
| Meeting with the Library Staff to improve library services | 11/06/2014 | 17 |
|--|------------|----|

8. Provide the list of funds by Central/ State Government-
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/ Department/F aculty | Scheme | Funding agency | Year of award with duration | Amount |
|--|-----------------------------------|-------------------|-------------------------------------|------------------|
| Institution | Women's Hostel | UGC | 2014 | 22,00,000 |
| Department | Institutional Bio-Tech Hub | DBT | September,2013 (5 Years) | 26,50,000 |
| Department | MRP | UGC | 2014 | 10,000 |
| Institution | GDA Grant | UGC | 2014 | 20,13,000 |
| Institution | IQAC Grant | UGC | 2014 | 3,00,000 |

9. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

* Upload latest notification of formation of IQAC:

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/IQAC_Committee-2013-14_93.pdf

10. No. of IQAC meetings held during the year: **09 (Nine)** [13/05/2014, 20/05/2014, 30/05/2014, 31/05/2014, 04/06/2014, 06/06/2014, 10/06/2014, 11/06/2014, 17/06/2014]

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website. **Yes**

(Please upload, minutes of meetings and action taken report)

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/13-05-2014_121.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/20-05-2014_122.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/30-05-2014_123.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/31-05-2014_124.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/04-06-2014_125.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/10-06-2014_127.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/11-06-2014_128.pdf

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/17-06-2014_129.pdf

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**
If yes, mention the amount: **N/A**

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * **Awareness campaign on Breast Cancer**
- * **SWOT analysis of the college were done and presented before the Heads of all the departments**
- * **Enhancement of the library support to the students and teachers**
- * **Visit to ‘Akshya Patra’, an NGO, under social responsibility programme**

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| To provide consultancy services as per recommendation of the last NAAC visit | One consultancy service titled “Impact of Dairy Farming for Changing Livelihood during Assam Agricultural Competitiveness Project (AACP) intervention in Bajali area of Barpeta District” was done by Economic Planning Forum, Department of Economics in collaboration with Animal Husbandry and Veterinary Department, Government of Assam during 2013-2014 |
| To organize seminars/ workshops etc. in collaboration with external organization as per recommendation of the last NAAC visit | UGC sponsored National Seminar was organized by Economic Planning Forum, Department of Economics in collaboration with the nationally acclaimed NGO “Atma Nirbhar-Ek Challenge” on 5 th and 6 th September, 2013 Process initiated to organize a national seminar on literacy periodicals jointly by Assamese and Bengali Departments in collaboration with “Kolkata Little Magazine Songrahalaya O Gabeshana Kendra”, Kolkata, West Bengal |
| To open a Bio-tech Hub in the college | A Bio-tech Hub was set-up under DBT-GOI scheme |
| To enhance sports facility in the college campus | Sports equipments procured for enriching the Sports Library |

14. Whether the AQAR was placed before statutory body? **Yes**

Name of the Statutory body: **Governing Body** Date of meeting(s): **11.12.2018**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning? **No** Date: **N/A**

16. Whether institutional data submitted to AISHE: **Yes**

Year: **2013-14**

Date of Submission: **17.02.2016**

17. Does the Institution have Management Information System? **Yes**

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

The Institution has been using the College Automation (2009 Professional), Version 9.0 Professional Edition from the academic session 2008-09, developed by S. S. Technologies. Information related to various student-related parameters viz. shift-wise students list, caste-wise students list, gender-wise students list, major subject-wise students list, subject combination-wise student lists, registration number-wise students list, religion-wise students list, hostel-boarders list, institution last attended, etc can be obtained through use of this information system. For keeping details pertaining to financial transactions, the Tally Accounting Software has been in use since 2009.

Part-B

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation.

Explain in 500 words

The curriculum planning and implementation is done by the parent university and the college follows the curriculum provided by the university. Different departments of the college prepare Lesson Plans according to the syllabus for justified implementation of the curriculum. These plans include total number of classes, total number of actual working days and the remarks for unattended classes. Courses are completed within the academic session. The college arranges class tests/ internal assessments and sessional examination for continuous evaluation. Some departments also conduct student seminars. Some of the departments assign project work/field visit on different topics as per the curriculum. Necessary viva-voce examinations are conducted in different departments of the college to evaluate projects of the students. Confidential examination records are kept in the custody of the examination committee for future references. Evaluated

| | | | | | |
|--|--|-----------------------------------|---|-------------------|-----|
| answer scripts of sessional examinations are shown to the students and discussions done on their mistakes for better performances. Study materials are also provided to the students for their preparation in the examination. Student mentoring is being provided in some departments in an informal manner. | | | | | |
| 1.1.2 Certificate/ Diploma Courses introduced during the Academic year | | | | | |
| Name of the Certificate Course | Name of the Diploma Courses | Date of introduction and duration | focus on employability/ entrepreneurship | Skill development | |
| NIL | NIL | NIL | NIL | NIL | |
| 1.2 Academic Flexibility | | | | | |
| 1.2.1 New programmes/courses introduced during the Academic year | | | | | |
| Programme with Code | Date of Introduction | Course with Code | Date of Introduction | | |
| NIL | NIL | NIL | NIL | | |
| 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. | | | | | |
| Name of Programmes adopting CBCS | UG | PG | Date of implementation of CBCS / Elective Course System | UG | PG |
| NIL | NIL | NIL | NIL | NIL | NIL |
| Already adopted (mention the year) | | | | NIL | NIL |
| 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year | | | | | |
| | Certificate | Diploma Courses | | | |
| No of Students | NIL | NIL | | | |
| 1.2 Curriculum Enrichment | | | | | |
| 1.3.1 Value-added courses imparting transferable and life skills offered during the year | | | | | |
| Value added courses | Date of introduction | Number of students enrolled | | | |
| NIL | NIL | NIL | | | |
| 1.3.2 Field Projects / Internships under taken during the year | | | | | |
| Project/Programme Title | | | No. of students enrolled for Field Projects / Internships | | |
| i. | Geological Field Work (Geology) | | i. | 12 | |
| ii. | Field Work (Geography) | | ii. | 21 | |
| iii. | Excursion and Field Study (Botany) | | iii. | 20 | |
| iv. | Educational Trip (Zoology) | | iv. | 150 | |
| v. | Field Trip (Anthropology) | | v. | 48 | |
| vi. | Educational Field Work (Education) | | vi. | 09 | |
| vii. | Student Excursion (Bodo) | | vii. | 20 | |
| viii. | Cultural Studies of Buddhism at Gangtok, Sikkim (Assamese) | | viii. | 17 | |
| ix. | On-job Training (MTM) | | ix. | 28 | |
| 1.3 Feedback System | | | | | |
| 1.4.1 Whether structured feedback received from all the stakeholders. | | | | | |
| 1) Students | 2) Teachers | 3) Employers | 4) Alumni | 5) Parents | |
| Yes | Yes | No | Yes | Yes | |
| 1.4.2 How the feedback obtained is being analysed and utilized for overall development of the institution? (maximum 500 words) | | | | | |
| Feedback forms for the stakeholders are designed and distributed to each and every department of the College. This has been done for Students, Parents, Non-teaching staff, Teachers and Alumni. Only students having honours/major in different subjects are taken into account. Feedback data received and accumulated by the departments are analysed using SPSS (Statistical Package for the Social Sciences) software by the Statistics Department of the College. | | | | | |

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

| Name of the Programme | Number of seats available | Number of applications received | Students Enrolled |
|---|--|---------------------------------|---|
| PG | M.T.M – 60 M.A. - 100 | 3665 | M.T.M – 47 M.A. – 119 |
| UG | B.A – 900 B.Sc. – 900 B.Com. -900 B.B.A. -90 B.C.A. -90 | | B.A – 844 B.Sc. – 712 B.Com. – 646 B.B.A. – 34 B.C.A. – 22 |
| 10+2 | H.S SCIENCE – 300 H.S ARTS – 600 H.S COMMERCE – 500 | | H.S SCIENCE – 80 H.S ARTS – 507 H.S COMMERCE – 398 |
| CERTIFICATE COURSE IN NON-FORMAL SANSKRIT EDUCATION (3 MONTHS) | 30 | NIL | NIL |

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of full time teachers available in the institution teaching only UG courses | Number of full time teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|----------------|---|---|--|--|--|
| 2013-14 | 2258 (Excluding HS) | 166 | 115 | NIL | 10 |

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of teachers on roll | Number of teachers using ICT (<i>LMS, e-Resources</i>) | ICT tools and resources available | Number of ICT enabled classrooms | Number of smart classrooms | E-resources and techniques used |
|--|--|---|----------------------------------|----------------------------|---|
| 78 (sanctioned) 47 (whole time) | 39 | Projector, Computer, Printer, Internet | 0 | 01 | <p>1. Students are provided with e-resources like pertinent text book in pdf-format, for their easy accessibility.</p> <p>2. Sometimes, class notes in MS-Word file format are also provided by sending them via e-mail.</p> <p>3. However, they are also exposed to some multimedia</p> |

| | | | | | |
|--|--|--|--|--|--|
| | | | | | <p>files like videos, relevant to their syllabus content.</p> <p>4. They are also suggested to visit particular online lectures available in intent delivered by some experts.</p> <p>5. Materials are collected from different educational web sites for references.</p> <p>6. Materials are also collected from e-resources such as Internet and e-journals.</p> |
|--|--|--|--|--|--|

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

'Mentoring System' for students should be followed by the faculty member which is based on teacher student ratio in any academic institute. It is the inherent quality of the students to ensure best possible means to be applied for the betterment of students. Though in our institute mentoring system is not applied formally, but in most of the department special care is taken by the faculty members for students having major informally.

| | | |
|--|-----------------------------|----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor: Mentee Ratio |
| N/A | N/A | N/A |

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 84 | 78 | 06 | 01 | 38 |

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|---------------------|--|
| 2013-2014 | Chandana Sarma | Assistant Professor | FDP |
| 2013-2014 | Dipali Baruah | Associate Professor | FDP |
| 2013-2014 | Namita Das | Associate Professor | FDP |
| 2013-2014 | Nandini Moral | Associate Professor | FDP |
| 2013-2014 | Dr. Parmananda Majumdar | Associate Professor | Ph.D. Guide, GU |
| 2013-2014 | Dr. Amar Jyoti Dutta | Assistant Professor | Ph.D. Guide, GU |
| 2013-2014 | Dr. Ira Das | Assistant Professor | Reviewer |
| 2013-2014 | Dr. Manjit Kumar Mazumdar | Associate Professor | Coordinator, Guwahati Centre, |

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|-------------------|---|---|
| HS | ARTS | I | 2014 | 2014 |
| HS | SCIENCE | I | 2014 | 2014 |
| HS | COMMERCE | I | 2014 | 2014 |
| HS | ARTS | II | 13-03-2014 | 2014 |
| HS | SCIENCE | II | 11-03-2014 | 2014 |
| HS | COMMERCE | II | 08-03-2014 | 2014 |
| UG | TDC ARTS | I | 2013 | 02-05-2014 |
| UG | TDC SCIENCE | I | 2013 | 02-05-2014 |
| UG | TDC COMMERCE | I | 2013 | 02-05-2014 |
| UG | TDC ARTS | II | 2014 | 2014 |
| UG | TDC SCIENCE | II | 2014 | 2014 |
| UG | TDC COMMERCE | II | 2014 | 2014 |
| UG | TDC ARTS | III | 30-11-2013 | 2014 |
| UG | TDC SCIENCE | III | 30-11-2013 | 2014 |
| UG | TDC COMMERCE | III | 2013 | 2014 |
| UG | TDC ARTS | IV | 02-06-2014 | 04-09-2014 |
| UG | TDC SCIENCE | IV | 02-06-2014 | 04-09-2014 |
| UG | TDC COMMERCE | IV | 02-06-2014 | 04-09-2014 |
| UG | TDC ARTS | V | 14-12-2013 | 10-05-2014 |
| UG | TDC SCIENCE | V | 14-12-2013 | 10-05-2014 |
| UG | TDC COMMERCE | V | 14-12-2013 | 10-05-2014 |
| UG | TDC ARTS | VI | 16-06-2014 | 15-07-2014 |
| UG | TDC SCIENCE | VI | 16-06-2014 | 15-07-2014 |
| UG | TDC COMMERCE | VI | 12-06-2014 | 15-07-2014 |
| UG | BBA | I | | 2014 |
| UG | BBA | II | | 2014 |
| UG | BBA | III | | 2014 |
| UG | BBA | IV | | 2014 |
| UG | BBA | V | | 2014 |
| UG | BBA | VI | | 2014 |
| UG | BCA | I | 01-2014 | 31-07-2014 |
| UG | BCA | II | 07-2014 | 27-12-2014 |
| UG | BCA | III | 01-2014 | 01-08-2014 |
| UG | BCA | IV | | 2014 |
| UG | BCA | V | | 2014 |
| UG | BCA | VI | | 2014 |
| PG | MA (ASSAMESE) | I | 26-12-2013 | 2014 |
| PG | MA (ASSAMESE) | II | 12-06-2014 | 2014 |
| PG | MA (ASSAMESE) | III | 26-12-2013 | 2014 |
| PG | MA (ASSAMESE) | IV | 22-06-2014 | 2014 |
| PG | MTM | I | 20-12-2013 | 02-09-2014 |
| PG | MTM | II | 06-2014 | 05-11-2014 |
| PG | MTM | III | 08-02-2014 | 2014 |
| PG | MTM | IV | | |

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level
(250 words)

Reforms as continuous internal evaluation has been initiated by the parent university i.e. Gauhati University. After proper evaluation of answer scripts of sessional examination, concerned teachers of the department show evaluated answer scripts to the students for their better performance. If any students fail to secure minimum passing marks or remain absent on the date of examination, the departments take outmost care to hold re-examination for them .Some of the departments have a good practice of conducting class tests, seminars, group discussions, as well as home assignments for the students which can be considered as a part of the CIE. This has been reflected in the analysis of student’s feedback. About 34.05% and 38.11% students responded as good and very good in this regard. Again all the departments have provisions for tutorial class which has been allotted in the college routine. The purpose is to clarify the doubts and re-explain the critical topics and also discuss the question papers of the previously held examination. The departmental seminar and discussion is conducted for upgrading the oral skills of the students.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters
(250 words)

Academic calendar serve as an information source and a planning document for students, faculty, staff and departments. The calendar includes an outline of both academic & non-academic activities which the institution intends to pursue in the current academic year. With this objective in mind the Pragjyotish College too prepares an academic plan for each and every academic session. The academic plan of the college covers the following criterion –

| Month | Date | Days | Particular of events | No. of Working days | No. of holidays | Academic & other activities |
|-------|------|------|----------------------|---------------------|-----------------|-----------------------------|
|-------|------|------|----------------------|---------------------|-----------------|-----------------------------|

However, though the institution strictly adheres to this academic calendar but sessional exams, freshmen social function, election for student’s union, field works, college weeks are held on the dates notified by the college authority.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

Not done by college

2.6.2 Pass percentage of students

| Programme Code | Programme name | Number of students appeared in the final year examination | Number of students passed in final semester/ year examination | Pass Percentage |
|----------------|-----------------------|---|---|-----------------|
| | HS (ARTS) | 365 | 180 | 49.3 |
| | HS (SCIENCE) | 39 | 19 | 48.7 |
| | HS (COMMERCE) | 196 | 110 | 56 |
| | TDC (ARTS) | 359 | 158 | 44 |
| | TDC (SCIENCE) | 163 | 78 | 47.8 |
| | TDC (COMMERCE) | 463 | 255 | 55 |
| | BBA | 10 | 6 | 60 |
| | BCA | 4 | 4 | 100 |
| | MA | 58 | 56 | 96.6 |

| | | | | |
|---|-------------------|-----------|-----------|-------------|
| | (ASSAMESE) | | | |
| | MTM | 32 | 30 | 93.7 |
| 2.7 Student Satisfaction Survey | | | | |
| 2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link) | | | | |
| Not done by college | | | | |

| CRITERION III: RESEARCH, INNOVATIONS AND EXTENSION | | | | |
|---|----------------------|--|------------------------|---|
| 3.1 Resource Mobilization for Research | | | | |
| 3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations | | | | |
| Nature of the Project | Duration | Name of the funding Agency | Total grant sanctioned | Amount received during the Academic year |
| Major Projects | 2013-18 | DBT | 40,00,000.00 | 26,50,000.00 (Zoology Dept.) |
| Minor Projects | 2011-13 | UGC | 1,35,000.00 | 1,35,000.00 (History Dept.) |
| | 2012-13 | UGC | 2,00,000.00 | 1,65,000.00 (Geology Dept.) |
| Interdisciplinary Projects | NIL | NIL | NIL | NIL |
| Industry sponsored Projects | NIL | NIL | NIL | NIL |
| Projects sponsored by the University/ College | NIL | NIL | NIL | NIL |
| Students Research Projects (<i>other than compulsory by the College</i>) | NIL | NIL | NIL | NIL |
| International Projects | NIL | NIL | NIL | NIL |
| Any other(Specify) | 2013-14 | Animal Husbandry And Veterinary Dept, Govt of Assam | 15,000.00 | 15,000.00 (Economics) |
| Total | | 4 nos. | 43,50,000.00 | 29,65,000.00 |
| 3.2 Innovation Ecosystem | | | | |
| 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year | | | | |
| Title of Workshop/Seminar | Name of the Dept. | | Date(s) | |
| NIL | NIL | | NIL | |
| 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year | | | | |
| Title of the innovation | Name of the Awardee | Awarding Agency | Date of Award | Category |
| NIL | NIL | NIL | NIL | NIL |
| 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year | | | | |
| Incubation Centre | Name | | Sponsored by | |
| NIL | NIL | | NIL | |
| Name of the Start-up | Nature of Start-up | | Date of commencement | |
| Bio-tech Hub | DBT-sponsored | | 19.09.2013 | |

| Green House | | DAE-sponsored | | 26.02.2014 | | | |
|---|--------------------|---|---------------------|---|---|--|--------------------|
| 3.3 Research Publications and Awards | | | | | | | |
| 3.3.1 Incentive to the teachers who receive recognition/awards | | | | | | | |
| State | | National | | | International | | |
| NIL | | NIL | | | NIL | | |
| 3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>) | | | | | | | |
| Name of the Department | | | | No. of Ph. Ds Awarded | | | |
| N/A | | | | N/A | | | |
| 3.3.3 Research Publications in the Journals notified on UGC website during the year | | | | | | | |
| | Department | No. of Publication | | Average Impact Factor, if any | | | |
| National | Economics | 02 | | | | | |
| | Assamese | 01 | | | | | |
| | Chemistry | 01 | | | | | |
| | History | 01 | | | | | |
| | English | 01 | | | | | |
| | Sanskrit | 03 | | | | | |
| | Zoology | 01 | | | | | |
| | Geography | 01 | | | | | |
| International | Computer Science | 02 | | | | | |
| | Geology | 01 | | | | | |
| | Maths | 04 | | | | | |
| | Chemistry | 01 | | | | | |
| | Economics | 02 | | | | | |
| | MTM | 01 | | | | | |
| 3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year | | | | | | | |
| Department | | | | No. of publication | | | |
| Assamese | | | | Chapters in Edited Book - 05, Books published - 05 | | | |
| Economics | | | | Chapters in Edited Book – 03 Books published - 01 | | | |
| Philosophy | | | | Chapters in Edited Book - 01 | | | |
| Political Science | | | | Chapters in Edited Book - 02 | | | |
| Geography | | | | Chapters in Edited Book - 03 Books published - 01 | | | |
| Zoology | | | | Chapters in Edited Book - 01 | | | |
| Computer Science | | | | Chapters in Edited Books - 01 | | | |
| 3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index | | | | | | | |
| Title of the paper | Name of the author | Title of the journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self-citations | ISSN |
| Attendance Management System Using Biometric Fingerprint: A | Masih Saikia | International Journal of Information Technology and | 2014 | | Pragjyotish College | | ISSN: 2319-9024 |

| | | | | | | | |
|---|--------------------------|---|------|----|---------------------|----|-----------------|
| need for Academic Administration performance | | Computer Sciences perspectives © Pezzottaite journals | | | | | |
| A Proposed Conceptual Model of cloud computing for Higher Teacher Training Institute | Masih Saikia | International Journal of Information Technology and Computer Sciences perspectives © Pezzottaite journals | 2014 | | Pragiyotish College | | ISSN: 2319-9024 |
| Bezbaruvarar Aoitihahik Natokor Mukhya narir Charitra | Indrani Kalita | Mohiyoshi | 2014 | | Pragiyotish College | | ISSN: 2249-2674 |
| Tiwa Samaj Bebothatat Narir Maryada | Kabita Doloi | Mohiyoshi | 2013 | | Pragiyotish College | | ISSN: 2249-2674 |
| An efficient and reusable vanadium based catalytic system for room temperature oxidation of alcohols to aldehydes and ketones | Saitanya Kumar Bharadwaj | Tetrahedron Letter | 2014 | 20 | Pragiyotish College | 18 | ISSN: 0040-4093 |
| An approach for conversion of retinoic acid to retinal retinoate using dehydroretinol | Bagmita Bhagawati | Indian Journal of Chemistry B | 2014 | - | Pragiyotish College | - | ISSN: 0376-4699 |
| Mother Goddess Cult of Ancient Assam | Gargee Sharmah | Journal of History and Culture Vol. 1 | 2014 | | Pragiyotish College | | ISSN: 2349-3840 |
| Reading Culture, Identity and nationality in Birendra Kumar Bhattacharyya's Yaruvingam | L. Khawbung | Transcript Journal of Literature and Cultural Studies Vol. 2 | 2014 | | Pragiyotish College | | ISSN: 2347-1743 |

| | | | | | | | |
|--|---|---|--|-----------|----------------------------|-----------|---|
| Rural–Urban Linkages for Development of Rural Economy in Assam: A Social Accounting Matrix Approach pp. 183-20 | Ira Das (UGC Listed) | International Journal of Rural Management , (Sage Publications) | 2013 (Vol. 9 & No. 2, October.) | | Pragjyotish College | 3 | ISSN: 0973-0052 Online ISSN: 0973-0680 |
| Impact of Dairy Farming for Changing Livelihood through AACP Intervention in Bajali Area of Barpeta District, Assam”, pp. 25-30 | Ira Das Atanu Kr. Chowdhury Namita Das Bidyut Bikash Baishya | The North-East Veterinarian | 2014 (Vol. XIV & No1, Apr-May-June) | | Pragjyotish College | | ISSN: 0973-2004 |
| Status of Women: North Eastern Region of India versus India | Ira Das | International Journal of Scientific and Research Publications 3 (1), 1-8 | 2013 | 3 | Pragjyotish College | | ISSN: 2250-3153 |
| Sankhadarshan Satkarbad | Anjali Devi | Praci | 2014 | | Pragjyotish College | | ISSN: 2319-8974 |
| Borgeetor Swaroop, Alankar aru ros Nirnay: Ek Paryalochana | Indira Saikia Bora | Praci | 2014 | | Pragjyotish College | | ISSN: 2319-8974 |
| Grain Size and texture of the sandstones occurring in and around Mawsiram, Meghalaya | Priyam Barthakur | Ultra Scientist Vol. 25 (1) B | 2013 | | Pragjyotish College | | ISSN: 2231-3478 |
| Axomot Bangla Bhaxar Proboton aru Bhasik sampradayikotar ankuron | Paramananda Majumdar | The Heritage Vol - 4 | 2013 | | Pragjyotish College | | ISSN: 2229-5399 |
| Lacunary bounded variation sequence of fuzzy real numbers | Amar Jyoti Dutta | Journal of Intelligent & Fuzzy Systems - 24 | 2013 | 43 | IASST | 40 | ISSN: 1064-1246 |

| | | | | | | | |
|--|-------------------------|---|-------------|--|----------------------------|--|------------------------|
| Fine Spectrum of the Generalized Difference Operator $B(r,s)$ over the class of Convergent Series | Amar Jyoti Dutta | International Journal of Analysis | 2013 | | IASST | | ISSN: 1155-2013 |
| Statically Convergent Triple Sequence Spaces Defined by Orlicz function | Amar Jyoti Dutta | Journal of Mathematical Analysis | 2013 | | IASST | | ISSN: 2217-3412 |
| p-bounded variation fuzzy real-valued double sequence space | Amar Jyoti Dutta | Acta Scientiarum | 2013 | | IASST | | ISSN: 1806-2563 |
| Functional ureogenesis and changes of amino acid metabolism in amphihalineshad hilsa (<i>Tenualosa ilisha</i>, HAMILTON-Buchanan) while inhabiting in estuary and freshwater habitats | Makibur Rahman | Indian Journal of Experimental Biology | 2013 | | Pragjyotish College | | ISSN: 0975-1009 |
| Social concerns in Tourism Philosophy | Barnali Mahanta | MANAVAYA TAN | 2014 | | Pragjyotish College | | ISSN: 2249-0612 |
| Determination of poor Educational Attainment in Minority Concentrated District of Assam pp.109-119 | Ira Das | Social Change and Development | 2013 | | Pragjyotish College | | ISSN: 0975-4016 |

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the paper | Name of the author | Title of the journal | Year of publication | h-index | Number of citations excluding self-citations | Institutional affiliation as mentioned in the publication |
|---------------------------|---------------------------|-----------------------------|----------------------------|----------------|---|--|
|---------------------------|---------------------------|-----------------------------|----------------------------|----------------|---|--|

| | | | | | | |
|--|--|---|---------------------------------|----------|-----------|---|
| Status of Women: North Eastern Region of India versus India | Ira Das | International Journal of Scientific and Research Publications 3 (1), 1-8 | 2013 | 3 | 11 | Pragjyotish College |
| Rural–urban Linkages for Development of Rural Economy in Assam: A Social Accounting Matrix Approach | Ira Das, M K Dutta, S Borbora | International Journal of Rural Management 9 (2), 183-208 | 2013 | 3 | 3 | Pragjyotish College, IIT Guwahati, Assam |
| Infant Mortality Rate in Rural Assam: An Empirical Analysis | Ira Das | Indian Streams Research Journal ISSN: 2230-7850 | 2013 | 3 | 1 | Pragjyotish College |
| Determination of poor Educational Attainment in Minority Concentrated District of Assam pp.109-119 | Ira Das | Social Change and Development ISSN: 0975-4016 | 2013 Vol. X No.2 | | | Pragjyotish College |

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

| No. of Faculty | International level | National level | State level | Local level |
|-------------------------------------|----------------------------|-----------------------|--------------------|--------------------|
| Attended Seminars/ Workshops | 01 | 39 | 05 | NIL |
| Presented papers | 03 | 18 | | NIL |
| Resource Persons | NIL | NIL | 01 | NIL |

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the Activities | Organising unit/ agency/ collaborating agency | Number of teachers co-ordinated such activities | Number of students participated in such activities |
|--------------------------------|--|--|---|
| NIL | NIL | NIL | NIL |

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies

| during the year | | | | | |
|---|---|---|--|--|---------------------------|
| Name of the Activity | | Award/recognition | | Awarding bodies | No. of Students benefited |
| NIL | | NIL | | NIL | NIL |
| 3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year | | | | | |
| Name of the scheme | Organising unit/ agency/ collaborating agency | Name of the activity | Number of teachers coordinated such activities | Number of students participated in such activities | |
| Integration Camp | Director General (DG), NCC | National Integration Camp (NIC), Silchar (08/12/2013 to 12/12/2013) | 01 | 03 | |
| Integration Camp | Director General (DG), NCC | NIC, Bapur (Kolkata) (03/06/2013 to 15/06/2013) | 01 | 02 | |
| Integration Camp | Director General (DG), NCC | NIC(Special) Jaisalmer (Rajasthan) (03/11/2013) | 01 | 05 | |
| Integration Camp | Director General (DG), NCC | NIC Andaman (04/02/2014 to 16/02/2014) | 01 | 01 | |
| Adventure Camp | Director General (DG), NCC | Mountaineering Training Umroi Kent Shilong (Wou) (2013) | 01 | 02 | |
| Integration Camp | Director General (DG),NCC | NIC-II, NIT Silchar (2013) | 01 | 03 | |
| Integration Camp | Director General(DG), NCC | NIC, Jaisalmer (Rajasthan) (2013) | 01 | 01 | |
| Integration Camp | Director General (DG), NCC | NIC, Umroi Kent Shilong (Wou) (2013) | 01 | 02 | |
| Leadership Camp | Director General (DG), NCC | Advanced Leadership Camp, Itanagar (2013) | 01 | 02 | |
| Integration Camp | Director General (DG), NCC | NIC, Odisha (2013-14) | 01 | 06 | |
| National Camp | Director General (DG), NCC | Republic Day Camp, New Delhi (26/01/2014) | 01 | 02 | |
| National Camp | Director General (DG), NCC | Ship Atta (2014) | 01 | 01 | |
| National Game | Director General (DG), NCC | National Game New Delhi (2014) | 01 | 01 | |
| Integration Camp | Director General (DG), NCC | NIC, Bodhgaya (Bihar) (2014) | 01 | 03 | |
| 3.5 Collaborations | | | | | |
| 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year | | | | | |
| Nature of Activity | | Participa | Source of | Duration | |

| | | | | |
|---|------------------------|---|---|-----------------------|
| | nt | financial support | | |
| Economics Dept. under the aegis of the Economic Planning Forum in collaboration with <i>Atma Nirbhar Ek Challenge</i> (a nationally acclaimed NGO) organized a UGC-sponsored National Seminar on “Role of Non- Governmental Organizations (NGOs) in Economic Development with Special Reference to the North-East Economy” at Pragjyotish College on 5th and 6th September, 2013 | 95 | UGC | 02 days | |
| Research (Department of Mathematics) | 01 | Self-Financed | From 2013 | |
| 3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year | | | | |
| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration (From-To) | participant |
| Academic | On Job Training | ATDC | 01-02-2013 to 15-02-2013 | 28 (MTM Dept.) |
| 3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year | | | | |
| Organisation | Date of MoU signed | Purpose and Activities | Number of students/teachers participated under MoUs | |
| NIL | NIL | NIL | NIL | |

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| Budget allocation done as per requirement and availability of funds | 68,13,158.00 |

4.1.2 Details of augmentation in infrastructure facilities during the year

| Facilities | Existing | Newly added |
|---|-------------------|---------------------|
| Campus area | 7.35 acres | NIL |
| Class rooms | 56 | NIL |
| Laboratories | 12 | NIL |
| Seminar Halls | 01 | NIL |
| Classrooms with LCD facilities | NIL | 01 |
| Classrooms with Wi-Fi/ LAN | NIL | NIL |
| Seminar halls with ICT facilities | NIL | NIL |
| Video Centre | NIL | NIL |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | NIL | 05 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | NIL | 10,94,536.00 |
| Others | NIL | NIL |

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System - ILMS }

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|--|------------|---------------------|
| SOUL | Partially (Only book searching) | 2.0 | October 2011 |

4.2.2 Library Services:

| | Existing | | Newly added | | Total | |
|--------------------------------|---|-------|-------------|-------|---------------|---------------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 33,941 | | 567 | | 34,508 | 1,23,521.00 |
| Reference Books | 22,630 | | 378 | | 23,008 | |
| e-Books | N-LIST | | | | | |
| Journals | 40 | | 4 | | 44 | 16,770.00 |
| e-Journals | N-LIST | | | | | 5,000.00 |
| Digital Database | SOUL- Library Management | | | | | Free of cost |
| CD & Video | 100 | | 80 | | 180 | 7,000.00 |
| Library automation | | | | | | |
| Weeding (Hard & Soft) | | | | | | |
| Others (specify) News Paper | 13 | | | | | Rs. 28,800 |

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Available band width (MGBPS) | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|------------------------------|--------|
| Existing | 44 | 22 | 2 | | | 7 | 15 | 4 MBPS | |
| Added | 24 | 10 | 5 | | | 6 | 8 | | |
| Total | 68 | 32 | 7 | | | 13 | 23 | 4 MBPS | |

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS

4.3.3 Facility for e-content

| | |
|--|--|
| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| NIL | NIL |

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the teacher | Name of the module | Platform on which module is developed | Date of launching e - content |
|---------------------|--------------------|---------------------------------------|-------------------------------|
| NIL | NIL | NIL | NIL |

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| Budget allocation done as per requirement and availability of funds | Included in the last column | Budget allocation done as per requirement and availability of funds | 10,32,661.00 |

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

Laboratory: Laboratories including Computer laboratory of the Science Departments are utilized by the students according to their class routine. However, laboratories are also utilized by the students when their theory classes are over. Two research scholars of Gauhati University (Parent university) have done their work related to their research in the Biotech Hub. Many students from the Department of Zoology and Physics have utilized the Hub facility and instruments for their Project Work as per their syllabus. The college authority maintains the laboratories whenever necessary, especially before the Practical examinations.

Library: The students are allowed to use the library from 10 am to 4 pm excluding Sundays and holidays. The rules and regulations are usually written in the card pockets of books and library card. There are separate Reading-rooms for teachers and students and these are maintained by the library staff. The Software for University Libraries (SOUL) is also provided in the Library and utilized for Library management.

Sports Complex: The basketball court, badminton court, and minor games are available to the students, in the college, but mostly utilized during the college-week festival.

Computers: The computers are utilized by the students teachers, and non-teaching staff of the college. The maintenance of the computers is done whenever the need arises.

Classrooms: The classrooms are used by the students regularly as per their class-routine. The classrooms are allotted as per students' enrolment in various departments by routine committee. The cleaners and fourth-grade employees keep the classrooms clean and ready. The classrooms are also utilized on Sundays and holidays by (Institute for Distance and Open Learning (IDOL), Krishna Kanta Handiqui State Open University (KKHSOU), State Government, Banks, UGC (NERO), and private organizations for conducting examinations.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

| | Name /Title of the scheme | Number of students | Amount in Rupees |
|------------------------------------|--|--------------------|------------------|
| Financial support from institution | Financial Support for conducting excursions | | 33,210.00 |
| | Fresher's Social | | 63,000.00 |

| | | | | | |
|--|--|--|---|--|-------------------------------|
| | Student Union election College Week | | 45,738.00 1,73,513.00 | | |
| Financial support from other sources | | | | | |
| a) National | NATIONAL | 299 received | 16,17,560.00 | | |
| b) International | NIL | NIL | NIL | | |
| 5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc., | | | | | |
| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved | | |
| NIL | NIL | NIL | NIL | | |
| 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year | | | | | |
| Year | Name of the scheme | Number of benefited students by Guidance for Competitive examination | Number of benefited students by Career Counselling activities | Number of students who have passed in the competitive exam | Number of students placed |
| 09/08/2013 | ‘TECHNIQUE’ an annual techno-management programme, organised by IIT (G) in association with Career Counselling and Placement Cell | | About 20 | | |
| 09/11/2013 | Workshop on ‘How to Face Interview’ organised by the Career Counselling and Placement Cell in collaboration with Rotary Club of Gauhati South | | About 40 | | |
| 26/03/2014 | Workshop on ‘Media Science’ | | About 40 | | |
| 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year | | | | | |
| Total grievances received | | No. of grievances redressed | | Average number of days for grievance redressal | |
| NIL | | NIL | | NIL | |
| 5.2 Student Progression | | | | | |
| 5.2.1 Details of campus placement during the year | | | | | |
| On campus | | | Off Campus | | |
| Name of Organizations Visited | Number of Students Participated | Number of Students Placed | Name of Organizations Visited | Number of Students Participated | Number of Students Placed |
| NIL | NIL | NIL | NIL | NIL | NIL |
| 5.2.2 Student progression to higher education in percentage during the year | | | | | |
| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of Programme admitted to |
| 2013-2014 | 04 | BA/ B.Sc | Anthropology | Gauhati University | MA/ M.Sc |
| 2013-2014 | 01 | B.Sc | Mathematics | Cotton College State University | M.Sc |
| 2013-2014 | 10 | B.Sc | Geology | Gauhati University Cotton College State | M.Sc |

| | | | | | |
|-----------|----|---------|-----------|---|---|
| | | | | University Assam University | |
| 2013-2014 | 06 | B.Sc | Physics | | |
| 2013-2014 | 07 | B.Sc | Bengali | Gauhati University | MA |
| 2013-2014 | 06 | BA/B.Sc | Geography | Gauhati University-02 Cotton College State University – 01 Dibrugarh University – 02 Amity University – 01 | MA – 01 M.Sc – 02 Women’s Studies – 02 Geo- Informatics – 01 |
| 2013-2014 | 02 | BA | Hindi | Gauhati University Cotton College State University | MA |
| 2013-2014 | 03 | BA | History | Nagaland University IDOL (GU) | MA |
| 2013-2014 | 02 | BA | Bodo | IDOL (GU) | MA |

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | No. of Students selected/ qualifying | Registration number/roll number for the exam |
|---------------------------|---|---|
| NET | NIL | NIL |
| SET | NIL | NIL |
| SLET | NIL | NIL |
| GATE | NIL | NIL |
| GMAT | NIL | NIL |
| CAT | NIL | NIL |
| GRE | NIL | NIL |
| TOFEL | NIL | NIL |
| Civil Services | NIL | NIL |
| State Government Services | NIL | NIL |
| Any Other | NIL | NIL |

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Participants |
|--|---------------------------|-----------------------------------|
| Freshmen Social/ Farewell Function/ Cultural Procession/ Teachers Day celebration | Departmental / College | Students and staff |
| Language Day celebration (21/02/2014) | Departmental | Students of Bengali Department |
| Republic Day celebration | College | Students and staff |

| | | |
|-------------------------------------|----------------|---------------------------|
| Independence Day celebration | College | Students and staff |
| College Week celebration | College | Students |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/ medal | National/ International | Sports | Cultural | Student ID number | Name of the student |
|-------------------|--------------------------|-------------------------|--------|---|--|--|
| 2014 (January) | 2 nd Prize | National | | Street Play Competition at ALCHERINGA organised by IITG | Class Roll No – 06 Code-A12032 GU Roll No - 0068 | Anirbaan Das (4 th Semester Major) (Economics Department) |
| 2014 (January) | 1 st Prize | National | | Street Play Competition in PYROKENESIS | Class Roll No – 06 Code-A12032 GU Roll No - 0068 | Anirbaan Das (4 th Semester Major) (Economics Department) |
| 2014 (March) | 2 nd Prize | National | | Street Play Competition at ALCHERINGA organised by IITG | Class Roll No – 06 Code-A12032 GU Roll No - 0068 | Anirbaan Das (4 th Semester Major) (Economics Department) |
| 2014 (January) | 3 rd Prize | National | | Photography Competition in METROPOLISH 2014 | Class Roll No – 06 Code-A12032 GU Roll No - 0068 | Anirbaan Das (4 th Semester Major) (Economics Department) |
| 2013-2014 | 1 st Prize | University | | Flute | ----- | Rupankar Das |

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The activities of the Pragjyotish College Students Union 2013-2014 are

- **Organization of College Week Festival**
- **Participation in the Youth Festival organized by Gauhati University**
- **Organization of Freshmen Social Meet**
- **Participation in the Diamond Jubilee Celebration of the college (September 2013)**
- **Organization of Saraswati Puja**
- **Participation in various activities through NCC, NSS and Red Ribbon Club**
- **Organization of procession on World Environment Day by PCSU**

5.4 Alumni Engagement

5.4.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

The college has an Alumni Association (Pragjyotish College Alumni Association), but not registered. The Economics Department has an Alumni Association, but not registered. The name of the association is – EDAA (Economics Department Alumni Association).

5.4.2 No. of enrolled Alumni:

25 (Economics Department)

5.4.3 Alumni contribution during the year (in Rupees) :

4 alumni of Sanskrit department contributed Rs. 2000 for departmental annual research journal.

5.4.4 Meetings/activities organized by Alumni Association :

A meeting of Pragjyotish College Alumni Association was held on 11-08-2013

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college authority uniformly decentralises various administrative as well as academic works among teaching and non-teaching staff on various occasions along with student representatives, wherever necessary. Besides, there are instances where the college authority encourages the involvement of student's guardian as member of the Governing Body of the college. As such two seats are reserved for the guardians in the GB of the college. Along with it there are members from the teaching staff, affiliated university and the local MLA.
2. Some other instances of involvement by college staff and students are summarised below:-

In each session, a general election is conducted for different portfolio of students union, which comprises of President, Vice President, General Secretary, secretary of minor and major game/ sports and boys' and girls' common rooms. The union body plays a very vital role in organising college week, Swaraswati Puja, publishing college magazine, participation in the college week and celebrating other national/ international days of important events under the guidance of their respective teacher-in-charge.

Many sub committees are constituted amongst the teaching staff for smooth functioning of the various internal affairs of the college. Some of committees organise many programs, high lighting different problems, current misuses related to student, teachers and neighbourhood. Some other committees help the authority for execution of plan programme of the college for realization of the goal. The GB has taken various steps for good governance in this year. These include certain strategic directives, plan and policies that integrate the college management system. Following faculty related decisions have been taken:-

1. F.D.P has been approved and granted leave to the teachers.
2. Associate, Selection Grade and Senior Scale of pay proposal approved and sent to DHE and Proposal for Govt. Concurrence for commerce stream has been sent to the DHE.

To strengthen the financial status of the college, decision has been taken to build a corpus fund of Rs 1.5 crore with U.B.I. and the decision has been executed immediately. For better management of the funds received from UGC, an UGC fund monitoring committee has been constituted. A Financial Advisory Committee was constituted earlier under the chairmanship of the Principal i/c. According to the recommendation of the committee fee structure for admission in new session and the salary of the guest faculties has been approved and implemented accordingly.

The GB also communicated with the DHE in filling up the vacant posts in different departments. Admission Committee, Routine Committee, PCSU election Committee etc. have been formed with efficient teachers for quality management in admission process, daily class schedule, student's participation in leadership building. Library Advisory Board has been re-constituted for better management and service to the users. Examination Committees have been formed to conduct and manage different examinations of Gauhati University, Assam Higher Secondary Education Council, Krishna Kanta Handiqui State Open University and Institute of Distance and Open Learning. The IQAC has organized at least eight meetings with the stake holders for quality upgradation of the institution. These meetings include meeting with PCTU on May 13, 2014, meeting with HOD's on June 4, 2014, meeting with PCSU on June 6, 2014 and June 10, 2014, meeting with Library Staff on June 11, 2014. Certain social responsibility programmes have been initiated this year by the IQAC. Under this programme students of TTM visited Akshay Patra Foundation, Guwahati. The IQAC has also taken steps to introduce Yoga and Karate for the boarders of the Girls' Hostel.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial:

Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (within 100 words each):

Curriculum Development: The College is affiliated to Gauhati University and hence syllabus and curriculum are designed by the university (parent institution). All faculties from the college cannot take direct part in the syllabus design. However, in the academic meeting of the college, different issues related to syllabus are raised which are then passed on to a higher platform for further discussions. Nevertheless, teachers from different departments are member of the syllabus committee and takes active participation in the curriculum/syllabus development programme.

Teaching and Learning: The college has a general routine and every year it is reviewed by the routine committee for necessary modifications as per the available classrooms in consultation with the head of the departments. The HODs makes all the necessary rectification concerning the departmental activities. The college also makes provision in undertaking necessary projects, excursion, field works and visit to higher educational/research institutions. Many departments hold talks inviting academicians and experts from other higher institutions, picking up topics which are related to their subject to give the students different exposure other than normal classroom teaching. Departments like Geology, Zoology and Chemistry prepare hands on models, animated models and perform experiments on different topics relevant to syllabus and demonstrate the outcome for better understanding. Conduct departmental seminars are presented by the students assigned to them.

Examination And Evaluation: All the final semester examinations are conducted in the college as per the University rules/direction and schedule, and the process of evaluation is done by designated zone of the university. Teachers are assigned as invigilator and examiner. Teachers from some departments are also appointed as external examiner in other colleges. Sessional examinations are conducted and evaluated in the College. The college is also one of the examination zonal centres for different streams and semesters of the university. All the teaching and non-teaching staff takes active part in the different examination and evaluation related works.

Research And Development: The college encourages research work in different streams and provide necessary infrastructure to carry out research work. Several faculty members have obtained Ph. D guide-ship in the parent University and in some other Govt/Private Universities and they are actively involved in research work. Many of the faculty members are engaged in minor and major research projects funded by various funding agencies viz. UGC, DST, DBT. The college has also a Bio-Tech hub attached to the department of Zoology which helps in enhancing research based knowledge of the students of life sciences as well as the faculty members. Research Committee of the college formulates the strategies for Research and Development of the College. College authority and the IQAC always encourage the faculty members to apply for Minor and Major Research Projects from various funding agencies. Several faculty members have availed FDP fellowship for pursuing Ph. D and completed in specified time and few others are still pursuing. Faculty members also publish research papers in various reputed journals including UGC listed journals and also presented papers etc.

Library, ICT and Physical Infrastructure / Instrumentation: For in-house operation, Library has been partially upgraded by using SOUL.20. OPAC (Online Public Access Catalogues) is developed in college library for collection and dissemination of information and knowledge. Internet facilities are provided in the library. Photocopy facilities are provided to the users. All the departments have departmental library with books relevant to their syllabus and subjects.

Human Resource Management: Discussions and meetings are conducted in a regular mode by the principal with the teaching and non-teaching staff for the smooth running of classes and other academic as well as administrative works. An academic officer has also been appointed to supervise the functioning of academic activities in the absence of the principal.

Industry Interaction / Collaboration: Department of Tourism Management has collaborated with the Sikkim Government in recruiting the students who have completed their master degrees from the College.

Admission of Students: The admission of students is done strictly on merit basis. The admission schedule is notified by means of banner and newspapers. Offline mode is available to apply for any course. The terms and conditions of the admission are clearly stated in the prospectus. Reservations for ST, SC, OBC and PWD are strictly maintained as per Assam Government rules. Admission committee formulate all the rules and regulations of the admission and prepares a central merit list. On the scheduled date admission takes place on first cum first serve basis as per the prepared merit list after the documents are verified. For Major students entrance tests are conducted by the respective Departments.

6.2.2 : Implementation of e-governance in areas of operations:

Planning and Development: The college is thrusting on e-tendering through the college website pertaining to different kinds of infrastructural development contract works.

Administration: Important communication to higher authorities is made through emails.

Finance and Accounts: The finance and accounts system of the college has already been computerised. A licenced version of Tally, accounting software is being operative since 2012.

Student Admission and Support: No significant developments

Examination: The internal assessment marks are assigned according to the scores obtained in various aspects viz. attendance, home assignments, seminars, class tests, etc. These marks are stored in computer database in some of the departments.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| NIL | NIL | NIL | NIL | NIL |

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | Dates (from-to) | No. of participants (Teaching staff) | No. of participants (Non-teaching staff) |
|------|--|---|-----------------|--------------------------------------|--|
| NIL | NIL | NIL | NIL | NIL | NIL |

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | Date and Duration (from – to) |
|---|---------------------------------|-------------------------------|
| | | |

| | | |
|--|--|---|
| RC | 1 (Anjali Devi) | 10.03.2014 - 30.03.2014 |
| OP | 1 (Kannaki Kalita) | 10.06.2014 - 07.07.2014 |
| RC | 1 (Kannaki Kalita) | 03.03.2014 - 23.03.2014 |
| 6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment): | | |
| Teaching | | Non-teaching |
| Permanent | Fulltime | Permanent |
| 1 | 7 | NIL |
| 6.3.5 Welfare schemes for | | |
| Teaching | <ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Teaching staff have a society called PCSSSS Ltd where members contribute a certain amount every month and can avail hassle-free loans at a very low interest | |
| Non-teaching | <ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Financial welfare schemes are available • Non-teaching staff have a society where members contribute a certain amount every month and can avail hassle-free loans at a very low interest | |
| Students | <ul style="list-style-type: none"> • Availability of food in the College canteen at reasonable rates • Extra Library facility for economically backward students • Student's welfare fund for poor students | |
| 6.4 Financial Management and Resource Mobilization | | |
| 6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each): At the end of each financial year the institution undertakes Internal Audit of the college accounts, which consists of various fund heads. The internal audit of 2013-14 was done by M/s Saquei & Co., a reputed Chartered Accountant firm, which has been associated with the college for a long time. After the internal audit report is ready, it is placed before the Governing Body (GB) meeting. After acceptance of the report in the GB meeting, the Directorate of Audit (Local Fund), Government of Assam, was invited officially to audit the college accounts, which accounts for the external audit. | | |
| 6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) | | |
| Name of the non government funding agencies/ individuals | Funds/ Grants received in Rs. | Purpose |
| NIL | NIL | NIL |
| 6.4.2 Total corpus fund generated : Rs. 2,04,45,076.00 | | |
| 6.5 Internal Quality Assurance System | | |
| 6.5.1 Whether Academic and Administrative Audit (AAA) has been done? | | |
| Audit Type | External | Internal |
| | Yes/No | Agency |
| Academic | No | N/A |
| Administrative | Yes | Directorate of Audit (Local Fund) Govt. of Assam |
| | | Yes/No |
| | | Authority |
| | | N/A |
| | | M. Saquei & Co. 48, Dighalipukhuri East Guwahati-781001 Tel: 0361-2131239 Fax: 0361-2545881 |
| 6.5.2 Activities and support from the Parent – Teacher Association (at least three) | | |
| No formal Parent-Teacher Association exists in the college | | |
| 6.5.3 Development programmes for support staff (at least three) | | |
| A section of 4th grade employees are provided accomodation in the college campus without having to pay room rent | | |
| 6.5.4 Post Accreditation initiative(s) (mention at least three) | | |
| 1. Initiatives for the improvement of library services 2. Provision of consultancy services, under the aegis of Economics Dept. 3. Process initiated to set up a Bio-tech Hub in the college | | |
| 6.5.5 | | |
| a. Submission of Data for AISHE portal : (Yes /No) : Yes | | |
| b. Participation in NIRF : (Yes /No) : No | | |
| c. ISO Certification : (Yes /No) : No | | |
| d. NBA or any other quality audit : (Yes /No) : No | | |
| 6.5.6 Number of Quality Initiatives undertaken during the year | | |
| Year | Name of quality initiative by | Date of conducting |
| | | Duration |
| | | Number of |

| | IQAC | activity | (from-----to-----) | participants |
|------|--|------------|--------------------|--------------|
| 2013 | Awareness Camp on Breast Cancer | 21/10/2013 | 21/10/2013 | 59 |
| 2014 | Briefing session on witnessing Akshya Patra | 20/05/2014 | 20/05/2014 | 26 |
| 2014 | Meeting with the Library Staff to improve library services | 11/06/2014 | 11/06/2014 | 17 |

CRITERION VII: INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period (from-to) | Participants | |
|---|------------------|--------------|------|
| | | Female | Male |
| Talk on "Importance and necessity of self-defence course" for the boarders of College Girl's Hostel | 14/06/2014 | 26 | NIL |

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources

- Celebration of World Environmental Day
- Plantation programmes in the college campus
- Regular cleaning of college campus and provision of sufficient dustbins
- Encouraging both students and staff for minimising the use of plastic
- Cleanliness rally along the banks of the River Bharalu

7.1.3 Differently-abled (Divyangjan) friendliness

| Items Facilities | Yes/No | No. of Beneficiaries |
|--|--------|----------------------|
| Physical facilities | No | NIL |
| Provision for lift | No | NIL |
| Ramp/ Rails | Yes | NIL |
| Braille Software/facilities | No | NIL |
| Rest Rooms | Yes | NIL |
| Scribes for examination | No | NIL |
| Special skill development for differently abled students | No | NIL |
| Any other similar facility | No | NIL |

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date and duration of the initiative | Name of the initiative | Issues addressed | Number of participating students and staff |
|---------|--|--|--|--|---------------------------------|--|
| 2013-14 | 2 | 2 | 11/10/2013 – 18/11/2013 (Durga Puja)/ Others (Year long) | Providing venue for community festivities like Durga Puja, marriage ceremonies, religious ceremonies | Socio-cultural religious issues | N/A |
| | | | Year long | Karate training | Physical well-being issues | 67 |

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

| Title | Date of | Follow up (maximum 100 words each) |
|-------|---------|------------------------------------|
|-------|---------|------------------------------------|

| | | |
|---|--------------------------------|--|
| | Publication | |
| College Prospectus for students | June 2014 | College Prospectus serves as a document for regulating the conduct of its students. The College Prospectus provide an elaborate description about the various norms and regulation which regulates the institution in terms of internal discipline, library uses, hostel rules and regulations, punishable acts of indiscipline and procedure for imposing punitive action. This type of document helps in generating awareness amongst students who seek to get admitted in the college. It is believed that through such a provision, the institution has endeavoured to promote values of mutual understanding, professional ethics and sense of responsibility meant for the students. |
| 7.1.6 Activities conducted for promotion of universal Values and Ethics | | |
| Activity | Duration (from-----to-----) | Number of participants |
| Talk on “How to become Successful in Life”, organized by the Dept. of Philosophy Resource person: Prof. Minoti Barthakur | 04/04/2014 | 69 |
| 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) | | |
| <ul style="list-style-type: none"> • Celebration of World Environmental Day • Plantation programmes in the college campus incorporated as part of the celebration • Regular cleaning of college campus and provision of sufficient dustbins • Encouraging both students and staff for minimising the use of plastic • Celebration of World Tourism Day in joint collaboration with the NGO “SAVE ASSAM”; Conduction of activities like seminar, tree plantation programmes, exhibition, etc | | |
| 7.2 Best Practices | | |
| <p>Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p> <p style="text-align: center;">Best Practice 1</p> <p>Title of the Practice: Community Uplift Programme</p> <p>Objectives of the Practice: The goal of this programme is to attract students of the college to the community uplift issues</p> <p>The Context: It is really a challenge to bring students from various socio economic and other background to raise awareness for working towards community uplift. Keeping this in mind the college has taken an initiative to involve the students in different programs related to community uplift.</p> <p>The Practice: The students of the college (primarily from the departments of Economics and Bengali) participated in different programs related to adoption of village schools in collaboration with ‘Akshay Patra’ (an NGO that provides midday meals to the students in school). Six members of IQAC visited the campus of ‘Akshay Patra’, Amingaon on 17/05/2014, to be acquainted with the views and functionality under an awareness programme initiated by the foundation.</p> <p>Evidence of Success: Motivated by such a healthy practice, few students of our college participated in different NGO’s, one such NGO being ASWAS, an NGO working in the field for education of orphaned children.</p> <p>Problems Encountered and Resources Required: The college despite its good will to support such noble causes raised by different NGO’s has not been able to do justice to such causes due to busy schedule of the students and teaching fraternity. With the introduction of semester system which is a time bounded system, the teachers and students hardly get time to devote whole heartedly to such causes. The programme was entirely self-funded.</p> <p>Weblink:</p> <p>http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/AKSHAYA_PATRA_148.pdf</p> <p style="text-align: center;">Best Practice 2:</p> <p>Title of the Practice: Publication of departmental wall magazines</p> <p>Objectives of the Practice: The goal of this practice is to ensure quality teacher-student involvement and to bring out the inherent talents of the students. This practice aims to encourage the students to express and implement their innovative ideas and creativity, and to display them at a public forum.</p> <p>The Context: It was felt that our students are so much engrossed in curricular activities, that as teachers we</p> | | |

felt that somewhere we fail to identify their hidden creative talents. As such the departmental wall magazines provides a suitable platform for display of their talents.

The Practice: The faculty members of the departments suggest the theme for preparing the wall magazine, along with the space for display. The students after discussing amongst themselves, selects the best possible theme related to their corresponding subjects. While preparing the same, participation of every student is ensured by the department with monitoring by the teachers during the preparation stage. The final output is then formally inaugurated selecting a suitable data or events. This is an annual practice.

Evidence of Success: This practice has been successful in involving the students in departmental activities. It has also led to the growth of departmental unity, integrity and developed a sense of we-feeling and co-operation amongst them. Initially few departments started this practice. Owing to its healthy outcome, several departments are presently having individual departmental wall magazines.

Problems Encountered and Resources Required: Since this practice is a departmental activity, every department has limited resources, and as such, at times it becomes difficult to meet the expenses for other departmental requirement. In many instances, the students themselves procure the stationery materials that are required for this purpose.

Weblink:

http://www.pragjyotishcollege.org.in/wp-content/uploads/bsk-pdf-manager/Wall_Magazine_146.pdf

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust
Provide the weblink of the institution in not more than 500 words

Our Mission: To mould the students into socially conscious human beings

The basic idea behind this vision is the belief that every human being should be made sensitive towards social issues so as to effect positive change in the world. Moreover, to raise awareness and develop social consciousness, every educational institution should also take necessary steps to educate its students in this arena. It is believed that building understanding, making connections and developing empathy among students will enhance their ability to interact in a successful manner with the wider global community. With this aim in mind, the college authority has undertaken certain initiatives involving the teachers and students, covering some broader social issues, e.g.

- Ensuring participation of students on World Environment Day with an aim to create awareness regarding environmental issues and its sustainability.
- Involving the students in various cleanliness drives both within and outside the campus (in the fringe areas of the institution)
- Generating awareness of students towards community development issues by way of involving them in community services, in collaboration with NGO's like Akshay Patra

8. Future Plans of action for next academic year (500 words)

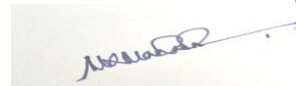
1. To explore the feasibility of introduction of a Diploma Course in Fine Arts in the Fine Arts Department, where currently the subject is being conducted at the 10+2 level
2. To provide more computers to the different academic departments
3. To arrange for installation of electricity meters in the fourth grade staff quarters located within the college campus
4. To initiate necessary steps for obtaining government concurrence for the Commerce stream

Name: Dr. Manjit Kumar Mazumdar



Signature of the Coordinator, IQAC

Name: Dr. Manoj Kumar Mahanta



Signature of the Chairperson, IQAC