



QUARTERLY PROFILE OF TEACHING STAFF

Please do not change the format of this document

Fields with unavailable data, must be indicated with N/A

1. BASIC INFORMATION											
1	ASSESSMENT YEAR	2022-23									
2	QUARTER (PERIOD)	(01.02.2022 – 30.04.2022)									
3	NAME OF INCUMBENT	Dr. Chandana Sarma									
4	EMPLOYEE ID NO.	109									
5	DESIGNATION	Assistant professor (sr.)									
6	DEPARTMENT	Hindi									
7	DATE OF BIRTH (DD-MM-YYYY)	3	1	0	7	1	9	7	9		
8	PRIMARY MOBILE NO. (WITH WHATSAPP)	7	0	0	2	5	4	4	8	3	7
9	SECONDARY MOBILE NO.	9	4	3	5	0	4	3	7	0	8
10	E-MAIL (OFFICIAL)	chandana@pragjyotishcollege.ac.in									
11	E-MAIL (PERSONAL)										
12	PRESENT RESIDENTIAL ADDRESS	Maligaon , Guwahati – 22, kamrup (metro), Assam									
13	PERMANENT ADDRESS (if different from Sl. 12)										

2. COURSES COVERED IN DIFFERENT PROGRAMS DURING THE QUARTER				
Program (M.A., B.A.)	Sem/Year (I Sem, I Year)	Course No. (e.g.HC-AS-1016)	Topics covered	No. of classes (1 hour duration)
B.A.	2 ND SEM	HIN-HC-2016	VIDYAPATI PAD NO- 1,2,3,4	2
B.A.	4 TH SEM	HIN-HC-4026	AAPKA BUNTI	4
B.A.	4 TH SEM	HIN-HC-4036	ASADH KA EK DIN	1
B.A.	4 TH SEM	HIN-HG-4016	LOBH OUR PRITI	1
B.A.	6 TH SEME	HIN-HC-6016	PREMCHAND YUGIN SAHITYIK PATRAKARITA	3
B.A.	6 TH SEME	HIN-HC-6026	PROJECT WORK - CHAPTER -1	1
B.A.	6 TH SEME	HIN-HE-6016	MOUN NIMANTRAN , DRUT JAHARO , VANI	2
No. of classes in ICT-mode: 1			No. of classes in non-ICT mode: 13	

3. EXTENSION AND OUTREACH ACTIVITIES UNDERTAKEN DURING THE QUARTER				
Title of Activity Organized	Primary Organizing Unit	Collaborating Unit (if any)	Dates (From-To)	No. of Participants
N/A				

Title of Activity Organized	Supporting photographs
N/A	
N/A	

4. STUDENT RELATED ACTIVITIES DURING THE QUARTER (Details within 100 words)	
Bridge Courses	N/N
Programs for Slow and Advanced Learners	N/A
Experiential Learning	N/A
Participative Learning	N/A
Problem Solving Methodologies	N/A
Remedial Classes	N/A
Tutorial Classes	N/A
Field Studies/Works	N/A
Extension/Outreach/ Community welfare activities	N/A
Institutional Visits	N/A
Student Exchange Programs	N/A
Student Internship Programs	N/A
On-the-Job Trainings	N/A
Teacher Exchange Programs	N/A
Student Seminars	N/A
Home Assignments	N/A
Project Works	N/A
Add-On Programs	N/A
Library Usage	N/A
Discussion of evaluated answer-scripts	N/A
Student career counselling	N/A
Training on soft skills	N/A
Training on communicative skills	N/A
Conduct of debates	N/A
Conduct of extempore speech	N/A
Group Discussions	N/A
Mentor-Mentee activities	N/A
Others	N/A

5. ANY OTHER WORKS PERTAINING TO THE OVERALL DEVELOPMENT OF THE COLLEGE DURING THE QUARTER (Details within 100 words)	
Participation in CCS meetings of affiliating University	N/A
Design and Development of Curriculum for Add-On/Certificate/ Diploma Programs	N/A
Involvement with examination works, e.g. setting of question papers, conduct of exams, invigilation duties, evaluation works, moderation works, scrutiny works, etc.	Invigilation duties, setting of question papers, evaluation of answer scripts
Involvement with the review exercise of teaching-learning, structures and methodologies of operations, learning outcomes of the institution	N/A
Involvement with green campus initiatives	N/A
Involvement with audit exercises	N/A
Involvement with sensitization programs on Constitutional obligations (values, rights, duties and responsibilities) of citizens	N/A
Involvement with celebration and organization of national/international commemorative days, events and festivals	N/A
Contribution towards development of collaborations, linkages and signing of MoUs with different organizations; Activities conducted under MoUs	N/A
Involvement with college admission process	N/A
Involvement with student union election	N/A
Involvement with In-House bodies	Working as a member of beautification committee
Involvement with sports/games activities	N/A
Involvement with cultural activities	N/A
Others	N/A

6. ACADEMIC WORKS DURING THE QUARTER						
A. RESEARCH PROJECTS						
Type of Project (Major/Minor/ Interdisciplinary/ Industry-sponsored/ University or College sponsored/ Student Research/ International/Others	Funding Agency	Date of Sanction	Amount Sanctioned	Amount received during the period		
N/A						
B. RESEARCH ARTICLES						
Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	UGC-CARE listed (Yes/ No)	Impact Factor (if any)	Citation Index (if any)	h-index (if any)	Category of Publication (Journal/ Book/ Edited Volume/ Chapter in Edited Volume/ Conference Proceeding)
N/A						
C. OTHER PUBLICATION WORKS						
Title of Publication	Name of Volume	Category of Publication (Book/ Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)		
N/A						

D. ACADEMIC EVENTS/ MEETS ATTENDED					
Title of Meet	Category (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP,etc.		Name (s) of Organizer	Dates (From – To)	
LOK SAHITYA AUR SANSKRITI : EK VISHLESHAN	Webinar		Nandita Rajbanshi , Dr. Chandana Sarma, Pankhi Senapati	25/04/2022 - 26/04/2022	
E. ACADEMIC EVENTS/MEETS ORGANIZED					
Title(s) of Event Organized	Type (Seminar/ Conference/ Webinar/ Workshop/ Training Program)	Dates (From- To)	Collaborating Unit (if any)	Category (International/ National/ Regional/ Local/ Institutional)	No. of Participants
LOK SAHITYA AUR SANSKRITI: EK VISHLESHAN	Webinar	25/4/2022 - 26/4/2022	Department of Hindi, IQAC, Pragjyotish College, and Tribhuvan University, Kathmandu , Nepal	International	110

I hereby declare that the facts and figures mentioned in this format as above, are correct, authentic and true to my knowledge and belief.

I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my superior authority as per established procedural norms.

Barma

(Digital Signature of the Incumbent)

1. Rows may be added in tables given in **Sections 2, 3, 6 A - E** (if required)

2. This form should be submitted as E-mail attachment (as **pdf** copy) to the following E-mail ID:
coordinatoriqac@pragjyotishcollege.ac.in