



# QUARTERLY PROFILE OF TEACHING STAFF

**Please do not change the format of this document**

**Fields with unavailable data, must be indicated with N/A**

## 1. BASIC INFORMATION

1	ASSESSMENT YEAR	<b>2022-23</b>									
2	QUARTER (PERIOD)	<b>(01.02.2022 – 30.04.2022)</b>									
3	NAME OF INCUMBENT	DR. REENA BARMAN KALITA									
4	EMPLOYEE ID NO.	97									
5	DESIGNATION	Associate Professor, HOD.									
6	DEPARTMENT	Botany									
7	DATE OF BIRTH (DD-MM-YYYY)	0	1	0	3	1	9	6	7		
8	PRIMARY MOBILE NO. (WITH WHATSAPP)	9	4	3	5	1	4	3	0	4	1
9	SECONDARY MOBILE NO.	9	1	0	1	3	2	7	0	7	2
10	E-MAIL (OFFICIAL)	reenabkalita@pragjyotishcollege.ac.in									
11	E-MAIL (PERSONAL)	reenabkalita@gmail.com									
12	PRESENT RESIDENTIAL ADDRESS	Bishnu Rabha Path, Bye lane 3, House no 5, Guwahati-28									
13	PERMANENT ADDRESS (if different from Sl. 12)	Do									

## 2. COURSES COVERED IN DIFFERENT PROGRAMS DURING THE QUARTER

Program	Sem/Yea	Course No.	Topics covered	No. of
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(M.A., B.A.)	<b>r</b> (I Sem, I Year)	(e.g.HC-AS- 1016)		<b>classes (1 hour durati on)</b>
B.Sc	1 <sup>st</sup> Sem (Hons) 2021	BOT-HC-1016	Revision classes	2 hours
B.Sc	3 <sup>rd</sup> Sem (Hons) 2021	BOT-HC- 3016	Periderm	1 hour
B.Sc	5 <sup>th</sup> Sem (Hons) 2021	BOT-HE-5016	Ecological footprint, concept of GHA	2 hours
B.Sc	2 <sup>nd</sup> Sem (Hons) 2022		Students not attended class yet	
B.Sc	4 <sup>th</sup> Sem (Hons) 2022	BOT-HC-4026	Introduction to Ecology, Concept of Biosphere, population, community and levels of hierarchy, concept of environmental factors, interrelationship of environmental factors with organisms. Interactions among organisms	5 hours
B.Sc	6 <sup>th</sup> Sem (Hons) 2022	BOT-HE-6016	Introduction to industrial microbiology	1 hour
<b>No. of classes in ICT-mode: 1</b>			<b>No. of classes in non-ICT mode: 10</b>	

<b>3.EXTENSION AND OUTREACH ACTIVITIES UNDERTAKEN DURING THE QUARTER</b>				
<b>Title of Activity Organized</b>	<b>Primary Organizing Unit</b>	<b>Collaborating Unit (if any)</b>	<b>Dates (From-To)</b>	<b>No. of Participants</b>
NIL				
<b>Title of Activity Organized</b>	<b>Supporting photographs</b>			


<b>4. STUDENT RELATED ACTIVITIES DURING THE QUARTER (Details within 100 words)</b>	
<b>Bridge Courses</b>	NIL
<b>Programs for Slow and Advanced Learners</b>	Personal counselling taken
<b>Experiential Learning</b>	NIL
<b>Participative Learning</b>	NIL
<b>Problem Solving Methodologies</b>	NIL
<b>Remedial Classes</b>	NIL
<b>Tutorial Classes</b>	NIL
<b>Field Studies/Works</b>	NIL
<b>Extension/Outreach/Community welfare activities</b>	NIL
<b>Institutional Visits</b>	NIL
<b>Student Exchange Programs</b>	NIL
<b>Student Internship Programs</b>	NIL
<b>On-the-Job Trainings</b>	NIL
<b>Teacher Exchange Programs</b>	NIL
<b>Student Seminars</b>	NIL
<b>Home Assignments</b>	NIL
<b>Project Works</b>	NIL
<b>Add-On Programs</b>	NIL
<b>Library Usage</b>	Use of Departmental Libraries
<b>Discussion of evaluated answer-scripts</b>	NIL
<b>Student career counselling</b>	NIL
<b>Training on soft skills</b>	NIL
<b>Training on communicative skills</b>	NIL
<b>Conduct of debates</b>	NIL
<b>Conduct of extempore speech</b>	NIL
<b>Group Discussions</b>	NIL
<b>Mentor-Mentee activities</b>	Discuss about forthcoming GU final examinations
<b>Others</b>	Planted few medicinal plants in the departmental medicinal garden



<b>5. ANY OTHER WORKS PERTAINING TO THE OVERALL DEVELOPMENT OF THE COLLEGE DURING THE QUARTER (Details within 100 words)</b>	
Participation in CCS meetings of affiliating University	NIL
Design and Development of Curriculum for Add-On/Certificate/ Diploma Programs	NIL
Involvement with examination works, e.g. setting of question papers, conduct of exams, invigilation duties, evaluation works, moderation works, scrutiny works, etc.	<b>Setting of question papers</b> GU Practical exam. 1 <sup>st</sup> Sem (Hon) Practical Internal Examiner 5 <sup>th</sup> Sem (Hon) Practical Internal Examiner 3 <sup>rd</sup> Sem (Gen) Practical External Examiner at Arya Vidyapeeth College
Involvement with the review exercise of teaching-learning, structures and methodologies of operations, learning outcomes of the institution	NIL
Involvement with green campus initiatives	NIL
Involvement with audit exercises	NIL
Involvement with sensitization programs on Constitutional obligations (values, rights, duties and responsibilities) of citizens	NIL
Involvement with celebration and organization of national/international commemorative days, events and festivals	NIL
Contribution towards development of collaborations, linkages and signing of MoUs with different organizations; Activities conducted under MoUs	NIL
Involvement with college admission process	NIL
Involvement with student union election	Member of Advisory Committee
Involvement with In-House bodies	Convenor, Purchase Committee Convenor, Hostel Advisory Committee Convenor, Students Aid Fund Convenor, Teacher's Appointment Committee of the College President, Women's Study Centre, Pragiyotish College
Involvement with sports/games activities	NIL
Involvement with cultural activities	NIL

Others	NIL
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**6. ACADEMIC WORKS DURING THE QUARTER**

**A. RESEARCH PROJECTS**

Type of Project (Major/Minor/ Interdisciplinary/ Industry-sponsored/ University or College sponsored/ Student Research/ International/Others)	Funding Agency	Date of Sanction	Amount Sanctioned	Amount received during the period
NIL				

**B. RESEARCH ARTICLES**

Title of Publication	Name of Journal/ Volume (ISBN/ISSN if any)	UGC-CARE listed (Yes/No)	Impact Factor (if any)	Citation Index (if any)	h-index (if any)	Category of Publication (Journal/Book/ Edited Volume/ Chapter in Edited Volume/ Conference Proceeding)
NIL						

**C. OTHER PUBLICATION WORKS**

Title of Publication	Name of Volume	Category of Publication (Book/Magazine/ Edited Volume/ Chapter in Edited Volume/ Newspaper)	Date of publication	ISSN/ISBN (if any)

<b>NIL</b>				
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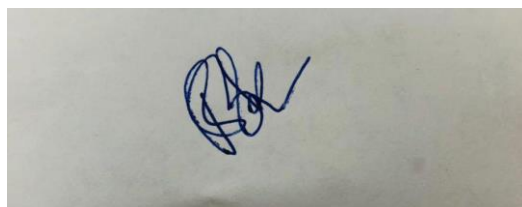


<b>D. ACADEMIC EVENTS/ MEETS ATTENDED</b>			
<b>Title of Meet</b>	<b>Category</b> (Conference/Seminar/Webinar/ Workshop/RC/OP/STC/FDP,etc.)	<b>Name (s) of Organizer</b>	<b>Dates</b> (From - To)
NIL			

<b>E. ACADEMIC EVENTS/MEETS ORGANIZED</b>					
<b>Title(s) of Event Organized</b>	<b>Type</b> (Seminar/Conference/ Webinar/Workshop/ Training Program)	<b>Dates</b> (From-To)	<b>Collaborating Unit</b> (if any)	<b>Category</b> (International/ National/ Regional/ Local/ Institutional)	<b>No. of Participants</b>
NIL					

*I hereby declare that the facts and figures mentioned in this format as above, are correct, authentic and true to my knowledge and belief.*

*I further understand that, any misrepresentation and suppression of fact and figures shall be appropriately dealt with by my superior authority as per established procedural norms.*



**(Digital Signature of the Incumbent)**



1. Rows may be added in tables given in Sections 2, 3, 6A-E (if required)

2. This form should be submitted as E-mail attachment (as pdf copy) to the following E-mail ID:  
[coordinatoriqac@pragjyotishcollege.ac.in](mailto:coordinatoriqac@pragjyotishcollege.ac.in)